

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly & Year-End Meeting Minutes**

**Meeting Date:** December 28, 2020  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:30pm  
**Members of Board Present:** **Chairman** – Clifford Ruth  
**Vice Chairman** – Richard Paul  
**Treasurer** – Wayne Hans  
**Secretary** – Frank Weindel  
**Commissioner** – Tamara DeLucca  
**District Clerk** – Tiffany Beach  
**Solicitor** – David Capozzi

**Salute the Flag**

**Sunshine Law** – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting that has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners**

All present.

**Minutes of the Previous Meeting** – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the November 16<sup>th</sup> Special Meeting minutes for the Chief's vehicle as they're available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Paul seconded by Comm. Hans to approve the November 16<sup>th</sup> Board meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

**Correspondence** – Cl. Beach

**Cl. Beach-** We have received correspondence incoming and outgoing for the 2021 budget along with various conversations with the accountant Steve Burns in regards to the budget and some changes to the 2021 Fire District Election.

**Treasurer's Report** – Comm. Hans

As of December 28, 2020

TD Bank General Checking	335,047.13
TD Bank Money Market Account	1,130,617.91
TD Bank Money Market Capital	2,563.66
TD Bank Payroll Checking	11,266.01
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,070.20
Petty Cash	200.00
Total Current Assets	1,501,341.27

Motion made by Comm. Paul seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills** – Comm. Hans

**Comm. Hans:** In front of you, you have a list of 83 bills totaling \$151,356.33

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills. Any questions? (hearing none) Roll call vote, all yes.

## **COMMITTEE REPORTS**

### **Administration / Personnel – Comm. Ruth**

**Comm. Ruth:** If we have a life member come back, procedures need to be followed, they will need a physical before they can go in service. All of the Commissioners & Solicitor have received a copy of Governor's order 211 postponing the 2021 Fire elections to April 20<sup>th</sup>, which is also the same as any special elections & school board. I believe the school board is in November. We'll be operating on a 30% budget until the election. That means, no expenditures unless necessary. All expenditures are on hold until the budget is passed or defeated. We have hydrant rentals and the first big chunk of our insurance coming out which will be about 60,000\$. Once we get some more definitive information on petitions and the election we will relay that information. I'll also need a Commissioner to oversee the 2021 election as I'll be a candidate.

**Comm. DeLucca:** I will do it.

**Comm. Ruth:** Okay Tammy will oversee it.

### **Office of Fire Prevention – Comm. Ruth**

**Comm. Paul:** The Fire Official's report for November 17 – December 28, 2020 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy Shannon.

### **Fire Department Equipment – Comm. Paul**

**Comm. Paul:** All new fire department gear that has been ordered is in except for a few things that will be in soon.

### **Turn-Out Gear – Comm. Paul**

**Comm. Paul:** The new gear was ordered. It will be in sometime in February it is in the process of being made.

### **Recruitment / Membership – Comm. Paul**

**Comm. Paul:** Tonight we will be swearing in Caption Gio Maldonado and Dom Krawchuk as a Senior firefighter. There I also one application out that hasn't been returned yet.

### **Fitness Center – Comm. Paul**

**Comm. Paul:** Everything is okay with the gym.

### **S.O.G.'s – Comm. Paul**

No report.

### **Future Projects- Comm. Paul**

No report.

### **Communications – Comm. DeLucca**

No report.

### **Apparatus – Comm. Ruth**

**Comm. Ruth:** Everything is in service. Squad is getting some lights repaired. We're trying to find lights that we believe are discontinued & trying to see if we can find a used set to possibly take what he needs off of it and replace the lights needed. As far as the old Sqrut, I did just get another inquiry from Chili. I sent back an email with the price. I would like to lower the price, Brinley recommended to drop the price to 85,000, so we will make a motion when we go into old business. They also recommended to throw in some spare equipment if we have any laying around.

### **Computers – Comm. DeLucca**

**Comm. DeLucca:** We got in the 6 Dell desktops. They are going to be set up at the stations and in the Commissions office.

### **Assist Personnel – Comm. DeLucca**

No report.

### **Budget – Comm. Ruth**

No report.

### **Fixed Assets – Comm. Hans**

<sup>2</sup>No report.

**Building Maintenance / Grounds – Comm. Hans**

**Comm. Hans:** The new fob system was installed at station 1.

**Health & Safety – Comm. Hans**

**Comm. Hans:** All of the members who needed physicals for the year were completed.

**Hydrants / Water – Comm. Hans**

No report.

**Insurance – Comm. Weindel**

**Comm. Weindel:** I got the new insurance cards for the apparatus for 2021. I'm going to give them to the Captains to make sure they get into the trucks.

**Incentive Program – Comm. Weindel**

No report.

**Uniforms – Comm. Weindel**

No report

**Fuel – Comm. Weindel**

No report.

**Chief's Report – Chief Beeler**

**Chief Beeler:** The Chief's report was read aloud; a copy is attached to the minutes.

**President's Report – Comm. Ruth**

**Comm. Ruth:** Any President's present? (hearing none)

**Borough of Lindenwold – Councilman DiDominico**

**Comm. Ruth:** Councilman DiDominico is not present.

**Resolutions – Comm. Ruth**

Resolution 2020-28 To Adopt the 2021 Budget.

Motion made by Comm. Paul seconded by Comm. DeLucca Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-29 To establish Accounts Payable.

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-30 To establish a Temporary Budget for 2021

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-31 To establish Line Item Transfers

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-32 To establish Encumbrances

Motion made by Comm. Paul, seconded by Comm. DeLucca. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-33 For renewal of membership to the First Responder Joint Insurance Fund

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2020-34 Board of Fire Commissioners Fire District No. 1 to authorize Closed Session.

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (hearing none). All in favor ayes have it.

**Old Business – Comm. Ruth**

**Comm Ruth:** Any old business?

**Comm. Paul:** I'd like to make a motion to drop the price of the old Sqrt to \$85,000?

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none). Roll call vote, all yes.

**New Business – Comm. Ruth**

**Comm. Ruth:** Any new business?

Sol.Capozzi swore in Giovanni Maldonado as Captain. Congratulations (applause)

Sol.Capozzi swore in Dominick Krawchuk as Firefighter. Congratulations (applause)

**Public Portion – Comm. Ruth**

Motion made by Comm. Paul, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.  
(hearing none)

Motion made by Comm. Hans, seconded by Comm. Paul, to close to the public. All in favor, ayes have it.

**Open to Commissioners – Comm. Ruth**

**Comm. Paul:** Just want to say congratulations to Captain Maldonado and Firefighter Krawchuk and for everyone to have a safe and happy new year.

**Comm. Hans:** Just want to wish everyone a Happy New Year and to be safe out there.

Comm. Weindel: Congratulations to Gio and Dom. Happy New Year.

**Comm. Ruth:** Congratulations to Dom and Gio Happy New Year. I hope that 2021 is better than 2020.

**Closed Session – Comm. Ruth**

Motion made by Comm. Paul, seconded by Comm. Hans, to go into Closed Session. All in favor, ayes have it.

Motion made by Weindel seconded by Comm. Paul, to come out of Closed Session. All in favor, ayes have it.

**Adjourn - Comm. Ruth**

Motion made by Comm. DeLuca seconded by Comm. Hans to adjourn the meeting at 8:39pm.

Any questions? (hearing none) All in favor, ayes have it.

4:15 PM  
12/28/20  
Accrual Basis

Lindenwold Fire District No.1  
Treasurer's Report  
As of December 28, 2020

	<u>Dec 28, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · CASH</b>	
1010 · TD Bank General Checking	335,047.13
1011 · TD Bank Money Market Acco...	1,130,617.91
1013 · TD Bank Money Market Capital	2,563.66
1020 · TD Bank Payroll Checking	11,266.01
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,070.20
1090 · Petty Cash	200.00
	<hr/>
<b>Total 1000 · CASH</b>	1,501,341.27
	<hr/>
<b>Total Checking/Savings</b>	1,501,341.27
	<hr/>
<b>Total Current Assets</b>	1,501,341.27
	<hr/>
<b>TOTAL ASSETS</b>	<b>1,501,341.27</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00

# CHIEFS REPORT

11/17/20 – 12/28/20

Calls for service – 105

Clementon-13, Pine Hill-1 , Voorhees-8, West Berlin-1, Gibbsboro-1

11/17- 924 Aston Martin – Major gas leak. Crews on scene with SJ gas

12/1 – Emerald Ridge- EMS request assist removing female from Apartment- Stairway compromised – Crews used technical rescue with Laure Springs and Voorhees FD assist

12/2 – 1600 Bldg Arborwood- Fire in roof line / Held to heater room area 2<sup>nd</sup> floor- FM Shannon handled

12/11- Engine assisted Our Lady of Guadalupe with a public event

12/17- Emerald Ridge, Apt 709- Resident had a small fire on the carpet. Crews extinguished quickly- FM Shannon notified

12/20- Department annual Santa run- No issues

Both Ladder DEMOs were pushed back due to covid

New equipment arriving and Captain Maldonado is placing same into service as necessary

Continuing to follow strict covid 19 protocols

Training- 11/17 Vehicle extrication- 18 members,

12/8 New Respirator training – 26 members

Waiting on results for 3 Fire 1 students

Respectfully submitted

Philip Beeler, Chief.

# FIRE MARSHAL'S REPORT

12/28/2020

November 17,2020 to December 28, 2020

## Inspections Completed:

Elliott Driving School  
Paul's Tavern  
ARC Group Home Village of Laurel Creek  
Emerald Ridge Apts  
Bethany Baptist Complex (5)  
Summit Place  
Camden County head Start  
Canal's Liquors  
The Green's Apts  
Lindenwold Auto and Tire  
Lighthouse Church  
Georgetown Rec Center

Seidman Productions  
Commitment Church  
Gateway Motors  
Hillcrest / Oaks Apts  
Bargain King  
Good Shepherd Church  
Crown Fried Chicken  
All Smiles Learning  
Motor Trans  
Gastrol  
Glen Oaks Auto



## Re – Inspections

The Landings at Pine Lake (3)  
Deterdings Storage  
Voorhees Softball Assoc  
Ciffelli's Pizza  
Lindenwold Fire #1  
Group Home REM of NJ  
Forever Young  
Wawa (chews landing)  
Maid Pro  
Arborwood Condo's

Little Rain Drops Learning Center  
Deterdings Family Market  
Dr. Orkon Office  
Laurel Hill Apts  
Lindenwold Fire #2  
Signs and Lines  
Dollar Tree Store  
Wawa (WHP)  
Lynbrook Garden  
Commitment Church



## Complaints Received 1 Imminent Hazard 1

**Ty Son & Auto** – FD advised this office of someone sleeping on the second floor of property. I cited the owner to clean out the second floor of all sleeping material and sofa. He was issued an Imminent hazard also.

## Requested Response 3

11- 21- 2020 Woodland Village Apartments for an Apt fire – Undetermined

2020-28

# 2021 ADOPTED BUDGET RESOLUTION

Lindenwold Borough FD No. 1

**FISCAL YEAR: January 1, 2021 to December 31, 2021**

WHEREAS, the Annual Budget for the Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 28, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

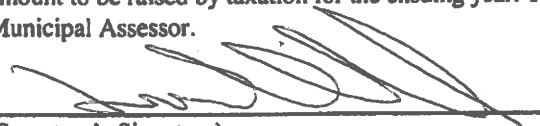
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,252,038.00 which includes amount to be raised by taxation of \$1,169,953.00, and Total Appropriations of \$1,252,038.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 14, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,252,038.00, which includes amount to be raised by taxation of \$1,169,953.00, and Total Appropriations of \$1,252,038.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

12/28/20  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Clifford Ruth	CR			
Wayne Hans	WH			
Frank Weindel	FW			
Richard J. Paul, Jr.	RJP			
Tammy DeLucca	TD			



**RESOLUTION**

**2020 - 29**

**ACCOUNTS PAYABLE**

WHEREAS, The Board of Fire Commissioners desires to establish accounts payable to fund all expenditures for pending contracts of purchases and services from the year 2020 budget.

NOW THEREFORE, It is herein resolved and approved that an accounts payable account be and is hereby established for the 2021 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/28/2020

  
\_\_\_\_\_  
Clifford Ruth, Chairman

  
\_\_\_\_\_  
Attest: Tiffany Beach, District Clerk

**RESOLUTION**

**2020 - 30**


**TEMPORARY BUDGET ADOPTION 2021**

WHEREAS, N.J.S.A. 40A:14-78.17 directs that a Board of Fire Commissioners shall adopt a temporary budget when appropriations are to be made prior to the adoption of the budget.

NOW THEREFORE, It is herein resolved and approved that a temporary budget be and is hereby adopted by the Board of Fire Commissioners covering the period prior to the adoption of the budget by the voters, in an amount not to exceed 30% of the total appropriations made for all purposes in the budget for 2021 fiscal year, excluding appropriations for interest, debt redemption and capital improvements.

Dated: 12/28/2020

  
\_\_\_\_\_  
Clifford Ruth, Chairman

  
\_\_\_\_\_  
Attest: Tiffany Beach, District Clerk

# Lindenwold Fire District No. 1

## 2021 Revised Temporary Budget

Salaries	\$	57,240
Fringe Benefits		14,681
Elections		525
Professional Services		13,800
Office Expense & Supplies		1,320
Utilities		9,630
Advertising		450
Payroll Service Fees		1,140
Rentals		66,375
Insurance		33,075
Maintenance & Repairs		33,255
Supplies		4,500
Training		4,950
Uniforms		4,058
SFSG Expenses		2,366
Fees - Medical/Screening		1,650
Volunteer Allowance		13,500
Other LEA Expenses		2,160
Promotion		3,150
Nonbondable Assets		27,660
Fire Prevention Materials		4,170
		<hr/>
<b>Total Appropriations</b>	<b>\$</b>	<b>299,655</b>

**RESOLUTION**

**2020 - 31**

**LINE ITEM TRANSFERS**

WHEREAS, The Board of Fire Commissioners has determined the necessity of making end of the year line item transfers, and

WHEREAS, the laws of the State of New Jersey permits said transfers,

NOW THEREFORE, It is herein resolved and approved, that line item transfers, in accordance with the attached schedule and is hereby approved.

Dated: 12/28/2020

  
\_\_\_\_\_  
Clifford Ruth, Chairman

  
\_\_\_\_\_  
Attest: Tiffany Beach, District Clerk

**RESOLUTION**

**2020 - 32**

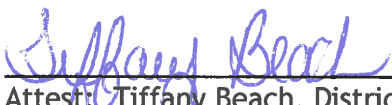
**ENCUMBRANCES**

WHEREAS, The Board of Fire Commissioners desires to establish an encumbrance schedule to fund all expenditures for pending contracts of purchases and services from the year 2019 budget.

NOW THEREFORE, It is herein resolved and approved that an encumbrance account be and is hereby established for the 2020 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/28/2020

  
\_\_\_\_\_  
Clifford Ruth, Chairman

  
\_\_\_\_\_  
Attest: Tiffany Beach, District Clerk

2020-33

**FIRST RESPONDER JOINT INSURANCE FUND  
RESOLUTION FOR RENEWAL OF MEMBERSHIP**

**WHEREAS**, the **Lindenwold BOFC Dist. #1**, hereafter referred to as "**Local Unit** " is a member of the **FIRST Responder Joint Insurance Fund**, hereinafter referred to as "**Fund**"; and

**WHEREAS**, said renewal membership terminates as of January 1, 2021 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Local Unit** and the **Fund**; and

**WHEREAS**, the **Local Unit** is afforded the following types of coverages:

- ⊕ Workers' Compensation
- ⊕ Package (property, boiler & machinery, crime, auto & general liability)
- ⊕ Management Liability
- ⊕ Excess Liability
- ⊕ Auto & General Liability
- ⊕ Environmental Impairment Liability

**WHEREAS**, the **Local Unit** desires to renew said membership.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Local Unit** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2021, and ending January 1, 2024 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Local Unit** agrees that as a member of the **FIRST Responder Joint Insurance Fund** the **Local Unit** must purchase all types of coverages offered by the **Fund** which are applicable to the **Local Unit**.
3. The **Local Unit** hereby appoints Frank Weindel as the **Local Unit** 's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Local Unit** 's renewal of its membership.

This Resolution agreed to the 30<sup>th</sup> day of December, 2020, by a vote of:

Affirmative

Abstain

Negative

Absent

By: Caffrey & [Signature]

**RESOLUTION 2020- 34**

**Board of Fire Commissioners  
Fire District No 1**

**Resolution to Authorize Closed Session at 12/28/2020 meeting**

WHEREAS, matters have come before the Board of Fire Commissioners as follows: future projects and/or personnel.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 12/28/2020 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with the personnel shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 12/28/2020

  
\_\_\_\_\_  
Clifford Ruth, Chairman

  
\_\_\_\_\_  
Attest: Tiffany Beach, District Clerk